

# IMPOUND ORDER

Order Date:

**CLIENT**

CLIENT NAME

ANY STREET USA

CITY

ST ZIP

XYZ RECOVERY

P.O. BOX 1111

Name: Contact Name

Tel. #:

Ext #:

PH: (A/C) 555-1212

Fax #:

FX: (A/C) 555-1211

Client Acc#:

**LEGAL LIEN HOLDER**

ACCOUNT #: \_\_\_\_\_

Debtor:	Hm#:	Wk#:
Address:	City:	State: Zip:
Employer:		
Address:	City:	State: Zip:
SS#:	D.O.B.:	

Co-Maker:	Hm#:	Wk#:
Address:	City:	State: Zip:
Employer:		
Address:	City:	State: Zip:
SS#:	D.O.B.:	

Year:	Make:	Model:
Vin #:	Tag:	
Color:	Key Code:	

Current Balance:	Past Due Amount:	Date Due:
Payment Amount:		

**SPECIAL INSTRUCTIONS**

----- ADJUSTERS REPORT -----

DATE RECOVERED:	DATE CLOSED:	BY:		
RECOVERED AT:	TIME OF RECOVERY:			
DEPT. CALLED:	TIME CALLED:	BADGE / NAME:		
MILAGE:	OUT OF POCKET:	L/H NOTIFIED:	TAG: Y / N	
INV:	DAMAGE: Y / N	KEYS: Y / N	DRIVABLE: Y / N	PROPERTY: Y / N